



Heritage Center Advisory Board Meeting
March 26, 2014

AB Members Present: Judy Baxendale, Brenda Clausen, Charlotte Cox, Kathy Houston, Jenny Martin, Erich Mille, Greg Waldron, Pete Wright, Rod Young

AB Members Absent: None

City Staff Present: Susan Gregory, Director;
April Callaway, Office Administrator Supervisor

Guests Present: None

Call to Order: Susan Gregory called the meeting to order at 10:35 a.m. and welcomed everyone.

Minutes: The February 26, 2014 minutes were approved on a motion by Charlotte Cox and seconded by Kathy Houston.

Special Recognition:

Welcome the new members of the board – Brenda Clausen, Jenny Martin, and Pete Wright.

Citizen Comments: None

Committee Reports:

A. Yard Sale and Car Show

The yard sale and car show is scheduled for June 21st on the Saturday following Father's Day. This will be part of the Heritage Center's Salute to Fathers. Wayne Oberg is in charge of the car show portion. The board is over the yard sale portion. Betty Rodgers has agreed to be the committee chair and will be invited to attend our next board meeting. The sub-committee will consist of Ellie Oaks-Green, Kathy Houston, and Judy Baxendale. The committee will decide the rules and will request volunteers to help the day of the sale. Kathy suggested the painting class be changed to Monday that week to allow for more tables to sort items on.

Unfinished Business:

A. Senior Center Accreditation

The binder has been approved. So far, two Centers are cleared for the site visit: The Heritage Center and River's Bend. We are waiting to find out when the site visit will be scheduled.



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B. Visit Community Businesses

Rod reported that he had visited the Corner Bakery Café in the past month.

New Business:

A. Advisory Board Officers

The nominations from last board meeting stand with Erich Mille for Chair, Judy Baxendale and Brenda Clausen for Vice-chair, and Charlotte Cox for Secretary. Brenda Clausen declined her nomination. Rod Young proposed a cessation of nominations which was seconded by Pete Wright. Greg Waldron motioned to accept the slate of officers and Pete Wright seconded. The Board voted unanimously on the elected board officers.

Director's Report:

Director Gregory reported the she had met with the CDBG committee regarding a submitted request for funds to expand the old smoking room off the dining room. The committee will make their suggestions to the City Council and then the council will vote who receives the CDBG money.

Leda Wright received the volunteer award and will be presented with a \$500 check for a charitable organization of her choice. She will then be the State of Utah representative for the National organization to choose for their \$5000 award.

We will be installing another of Clark Gardner's tile murals on the patio within the next month.

After their audit, the City has decided to limit money on account for participants. We will need to review the accounts every six months and are beginning to request participants to plan their activities and only put enough money on their account to cover those costs for the month. We are working on policy that any inactive money on account after a certain period of time will be considered a donation.

We are looking forward to our strategic planning meeting on Monday, March 31 and look forward to creating a direction for the Center over the next five years with the involvement of the Board and participants.

The next regular board meeting will be held on **Wednesday, April 23, 2014 at 10:30 a.m.** There being no further business the meeting adjourned at 11:40 a.m. on a motion by Susan Gregory and seconded by Charlotte Cox. Minutes recorded by April Callaway.